

STATINTL

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26 January 1961

MEMORANDUM FOR: Chief, Document Division
Chief, Machine Division

SUBJECT : Customer Usage of Intellofax and Method of Code Input
Accounting - Progress of Special Projects Assigned to
DD and DD Staff Assistants

1. Customer Usage: In order to assemble data a survey of Intellofax requests was begun in December 1960 using the following bases:
 - a. By type of question and requesting office. About 20 categories have been selected as representing the basic grouping of questions, e.g., Domestic and International Politics, Raw materials, Cultural entities.
 - b. By chapter of the ISC used in searches. (The 700 Chapter is divided into its three principal sections - commodities, manufacturing and commerce.)

NOTE: Each of the above is being tabulated by requesting office or Agency.

From the tabulated results it may be possible to draw certain conclusions about (1) input requirements, (2) a retirement program, (3) levels of indexing by subject category, (4) trends in research needs.

2. Method of Code Input Accounting: To date we have not studied this problem but will do so within the next month as time permits.

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